

1. Policy

This policy outlines the eligibility conditions and obligations students must meet to maintain their scholarships at Orange College. Scholarships are awarded to international students and students on other visa categories based on academic performance, financial considerations, and compliance with the terms and conditions set out in this document.

2. Purpose

The purpose of this policy is to ensure that all students receiving scholarships from Orange College understand their obligations and the conditions under which the scholarships are maintained. This policy aligns with the institution's commitment to fairness, integrity, and academic excellence.

3. Definitions

- **Full-time International Student:** A student enrolled in a full-time study load on an International Student Visa.
- **Students on Other Visa Categories:** A student enrolled in a full-time study load but holding a visa other than an International Student Visa (e.g., Temporary Graduate Visa, Work and Holiday Visa holders etc).
- **Full-Time Study:** A course load as defined by Orange College for the student's program of study.
- **Package Course:** A program consisting of multiple courses combined as a package.
- **Competent:** A grade equivalent to Pass/Satisfactory, required for maintaining eligibility for the scholarship.
- **Scholarship:** A financial award given to students based on merit or other qualifying criteria to support their education.
- **Scholarship Course Offer (within a Package Course):** The course(s) within a package to which the scholarship has been applied, as outlined in the Letter of Offer and Student Agreement.
- **Duration:** The time span of the entire course or courses as outlined in the Letter of Offer, during which students must maintain the academic and enrolment requirements to retain their scholarship.

4. Eligibility

- Scholarships are awarded to full-time international students and students on other visa categories who meet the academic performance standards and comply with the conditions outlined in this policy.
- The scholarship applies only to the course(s) specified in the Letter of Offer and cannot be transferred or deferred without prior approval.

5. Terms and Conditions

1. Commencement:

- Students must commence the course(s) as per the Letter of Offer and Student Agreement. Failure to commence on time may result in the cancellation of the scholarship.
- For Packaged Courses, the scholarship will apply only to the specified courses within the package. Failure to complete any course within the package will result in scholarship cancellation.

2. Full-Time Enrolment Status:

- Scholarships are awarded only to students maintaining full-time enrolment. Any changes to part-time enrolment or withdrawal without prior approval will result in the cancellation of the scholarship.

3. Deferral, Suspension, and Cancellation:

- **Deferrals:** Scholarships cannot be deferred without prior approval. Deferrals due to compassionate or compelling circumstances will be considered on a case-by-case basis.
- **Suspension:** If your enrolment is suspended due to compassionate or compelling circumstances, your scholarship will also be suspended. You must continue making payments as per the Payment Plan during this period. Failure to make timely payments may result in cancellation.

- If suspension is due to misbehaviour, the scholarship will be immediately cancelled.

4. Misconduct:

- Any form of academic or behavioural misconduct, as defined in the Student Code of Conduct, will result in immediate cancellation of the scholarship.

5. Academic Performance:

- To maintain the scholarship, students must pass all the units of their course. Failure to meet these academic standards will result in the cancellation of the scholarship.

6. Credit Transfer:

- If a student is granted credit transfer, and the total credited units amount to 25% or less of the total units, the scholarship will be applied on a pro-rata basis to the remaining units. If the credit transfer exceeds 25% of the total units, no scholarship will be applied.

7. Duration of Scholarship:

- The scholarship is granted for the full duration of the course unless otherwise specified. Any deviations from the agreed duration of the course may lead to cancellation.

8. Payment on Time:

- Orange College reserves the right to cancel the scholarship if tuition fees are not paid according to the schedule outlined in the Payment Plan. Failure to pay on time may result in immediate cancellation of the scholarship.

9. Change of Course or Provider:

- If you change your course within Orange College, your current scholarship will be cancelled, and you may apply for a new scholarship if available.

- If you transfer to another institution, the scholarship will be cancelled, and any overdue fees must be paid in full. The overdue amount will not be offset by the scholarship.

10. Misleading Information:

- If false or misleading information is provided during the scholarship application process, the scholarship will be revoked. Any benefits received must be repaid within 14 days of receiving the request from Orange College.

11. Payment of Scholarship Amount:

- The scholarship will be applied to the last instalment of tuition fees. If the scholarship exceeds the amount of the final instalment, the remaining scholarship amount will be applied to earlier payments.

12. Compliance with Policies:

- Students must adhere to their student visa conditions, payment schedules, and academic regulations as stipulated by Orange College. Failure to comply will result in the cancellation of the scholarship.

6. Privacy

Orange College is committed to protecting your personal information in compliance with its Privacy Policy. The College may use or disclose personal information for legitimate purposes, including but not limited to:

- Providing information to Centrelink.

- Releasing statistical information to relevant government bodies such as the Department of Education and the Australian Taxation Office (ATO).
- Sharing relevant data with the Department of Home Affairs (Home Affairs).

For further information, refer to OC's Privacy Policy.

7. Complaints and Appeals

Students have the right to appeal decisions made by Orange College by submitting a complaint through Orange College's Complaints and Appeals Policy. The appeal must be lodged within 20 days of the decision.

8. Review and Monitoring

- The Accounts Team will download the data of all students whose courses are due to be completed within two months and share this information with the Student Support Team.
- The Student Support Team will verify that students have passed all units delivered up to that point.
- For any student who has not passed all units, their details will be forwarded to the Accounts Team, which will inform the students of their ineligibility for the scholarship. The scholarship will then be withdrawn and not applied to the last or final instalments.

9. Organisational Structure

Orange College operates as part of the Orange Group, which includes other colleges under the same governance framework. This policy applies across all colleges within the Orange Group.